



COLESHILL *C of E*
PRIMARY SCHOOL
AND **NURSERY**

COLESHILL C of E Primary School Local Area Visits Policy

With God's love, we grow and flourish together

Policy developed by: Becky Holt / Mrs A Currin

Committee: Local Academy Board

Date of adoption: January 2026

Chair of committee signature: Mr David Lloyd

Frequency of reviews: Annual

Date of review	Chair of Governors

Our Vision

Our school's purpose is built upon the fundamental principle that every child matters to God and has the right to be treated with dignity, learn about their innate worth and understand their unique value and place in God's world. We provide opportunities for all children to experience a community living out Christian values and making choices which lead to hope, aspiration and fulfilment.

We believe our school should be a place where we all want to be, a place where children feel safe and secure, where God's love is reflected in our care for every individual. We nurture our community, ensuring children flourish physically, mentally, emotionally and spiritual thereby achieving their potential. As a church school we find inspiration in the life and teachings of Jesus Christ, celebrating the diversity around and amongst us and applying our understanding of tolerance and respect.

Our curriculum is about bringing engagement, fun and enthusiasm to learning. We aspire to provide outstanding educational experiences which will inspire children to develop into lifelong independent learners. Our high expectations develop character and pride in our identity as Coleshill Church of England Primary School, preparing every child for their future.

Our Values

Our policies are based on Christian values. Pupils will be taught and encouraged to lead by example guided by the values of honesty, respect, kindness, perseverance, self-control and forgiveness.



Honesty

With God's love, we are truthful so we can be trusted and grow in wisdom.

"Speaking the truth in love" (Ephesians 4: 15)



Kindness

With God's love, our words and actions are thoughtful and friendly, so everyone in our community feels welcome.

"Clothe yourselves with kindness, humility, gentleness and patience" (Colossians 3: 12)



Respect

With God's love, we care for others, ourselves and our school, so we listen and use good manners.

"In humility, value others above yourselves" (Philippians 2: 3)



Perseverance

With God's love, we have the highest expectations of ourselves, so we keep trying even when we find things hard.

"Perseverance (produces) character and character, hope" (Romans 5: 4)



Self-Control

With God's love, we stop and think about our feelings and actions, so we keep ourselves and others learning and safe.

"The Holy Spirit produces this kind of fruit in our lives: love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control" (Galatians 5: 22)



Forgiveness

With God's love, we choose to forgive and let things go, accepting when someone is sorry so we can build bridges and form trusting relationships

"Forgive us our sins as we forgive those who sin against us" (Luke 11:4)

Intent:

This document has been prepared in accordance with:

<https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits>

<https://oeapng.info/download/1184/> - OEAP NG 5.3b How to write an establishment visit policy.

<https://oeapng.info/download/1144/> - OEAP NG 4.3c Risk management – an Overview

General

Visits/activities within the 'Local Learning Area' that are part of the normal curriculum and take place during the normal school day following the Operating Procedure below.

These visits/activities:

- must be recorded on EVOLVE via the 'Local Area Visit' module.
- do not require parental consent, though parents will be informed in advance, via email or a slip sent home.
- do not normally need any additional risk assessments / notes (other than following the Operating Procedure below).

Local Learning Area (LLA)

Boundaries

The boundaries of the Local Learning Area are shown on the map. This area includes, but is not limited to, the following frequently used venues:

- Southfields Farm, Packington Lane
- Coleshill Library, Parkfield Road
- The Coleshill School, Coventry Road
- St Edward's School, Packington Lane
- High Meadow School, Norton Road
- Morrisons, Birmingham Road
- Aldi, Station Road
- Laura's Swim Academy, Station Road
- Coleshill Leisure Centre, Packington Lane
- Coleshill High Street
- Orchard Blythe care home, Wingfield Road
- Coleshill Parish Church, Church Hill
- Coleshill Catholic Church, Coventry Road
- Coleshill Methodist Church, Coventry Road
- Coleshill Town Hall, High Street
- Coleshill Memorial Park, Parkfield Road
- Coleshill Parkway train station
- Residential roads in the immediate vicinity of school (e.g. for bike/scooter lessons)
- Cole End Park, Lichfield Road
- Walking routes including road crossings for all the above



'No-go' areas within the Boundaries

N/A

Transport to the Local Learning Area

The methods of transport should be wholly in the control of the school – primarily walking, occasionally cycling or scooting. If coach transport is required a full visit form must be completed.

Operating Procedure

The following are potentially significant issues/hazards within our Local Learning Area:

- Road traffic.
- Other people / members of the public / animals.
- Losing a pupil.
- Uneven surfaces and slips, trips, and falls.
- Weather conditions.
- Activity specific issues when doing fieldwork (nettles, brambles, rubbish, etc).

These are managed by a combination of the following:

- The Head, or Deputy, must give verbal approval before a group leaves.
- A headcount will be given to the office upon departure, and regular headcounts taken whilst off site.

- Only staff judged competent to supervise groups in this environment are approved. A current list of approved staff is maintained by the EVC and office.
- The concept and Operating Procedure of the 'Local Learning Area' is explained to all new parents when their child joins the school, and a synopsis is in the School Prospectus.
- There will normally be a minimum of two adults, though in benign locations e.g. Year 6 visiting the park for a movement break following SATs it may be OK to relax it. Decisions should be based on the area and the age / maturity of the pupils - the key determinant will always be 'what would the pupils do if the only adult collapsed?'
- Staff are familiar with the area, including any 'no-go' areas, and have practiced appropriate group management techniques.
- Pupils have been trained and have practiced standard techniques for road crossings in a group.
- Where appropriate, pupils are fully briefed on what to do if they become separated from the group.
- All remotely supervised work in the Local Learning Area is done in 'buddy' pairs as a minimum.
- Pupils' clothing and footwear is checked for appropriateness prior to leaving school.
- Staff are aware of any relevant pupil medical information and ensure that any required medication is available.
- Staff will record the activity on EVOLVE (Local Area Visit module)
- A school mobile phone is taken with each group and the office have a note of the number.
- Appropriate personal protective equipment is taken when needed (e.g. gloves).

First Aid Policy for the LLA

As Local Learning Areas are close, contactable and easily reached, a minimal first aider policy based on the schools existing procedures and the likely activities undertaken, is sufficient.

Review Period for the LLA

The review period for the local Learning Area is termly in the first year (to account for seasonal variations and learning) with regular contributions and updates from the visit leaders as they dynamically risk assess new elements.

Monitoring for the LLA

The Head or EVC should conduct a monitoring visit initially once a term, then regularly thereafter, depending on risk and number of visits.