

30 hours funding for working parents - how to apply

All children are entitled to 15 free nursery hours from the term after their 3rd birthday. This “universal” entitlement is claimed by nursery automatically.

Working parents may be entitled to funding for up to 30 free nursery hours, depending on eligibility criteria as set out by the Department for Education. Parents need to apply for this “extended” entitlement themselves through HMRC.

If you believe you are eligible, you should apply online **the term before** you want to start using the funding. Please visit <https://childcare-support.tax.service.gov.uk>.

The process will generate a validity code which you need to show to us as soon as possible so we can confirm your funded place. Please fill in the form below then sign and return a paper copy, or take a picture of the form to return to us by email. *Parents need to re-confirm their eligibility every three months, and will be sent a reminder from HMRC. Please note, funding expires if not renewed and it is the parent/carer’s responsibility to check and renew their code before the start of each term in order to meet the start date validity requirements.*

Visit <https://beststartinlife.gov.uk/> or <https://www.warwickshire.gov.uk/childcare> to see the range of help with childcare costs to suit your circumstances, including tax free childcare, tax credits for childcare and childcare vouchers. Please be aware that some options cannot be used together, and may impact on any current tax credits claim.

Please note, nursery deliver all free funded entitlement hours in up to two three hour sessions per day. For children staying all day, the lunch session in between costs £5.00. Please do not hesitate to contact the nursery office via email, office@coleshill.bdmatt.org.uk, or on 01675 463672 if you have any further questions.

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Eligibility check - details for claiming 30 hours funding

Please complete and sign this form and return to nursery. Thank you.

Setting name:	Coleshill C of E Primary School & Nursery		
Child’s name:		Child’s date of birth:	
Parent/Carer’s name:		Parent/Carer’s date of birth:	
Parent/Carer’s NI number:		Voucher code: <i>(e.g. 12345678912)</i>	

Declaration

I agree that the information I have provided can be shared with the Local Authority and Department for Education, who will access information from other government departments to confirm my child’s eligibility and enable this provider to claim for the expanded or extended hours.

Parent/Carer’s signature:		Date:	
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